

<b>Suffolk One Student Admissions Policy 2019/20</b>			
Current Status	<b>Strategic</b>	Last Review:	<b>Jan 2018</b>
Responsibility for Review:	<b>Deputy Principal</b>	Next Review:	<b>Jan 2019</b>
Internal Approval:	<b>SLT</b>	Originated:	<b>July 2015</b>

Suffolk One is a 16 -19 Academy and operates in accordance with regulations relevant to the Further Education and Sixth Form sector. This Admissions Policy applies to students seeking admission to full-time courses for 16-19 year old students. As a 16 -19 Academy, the Local Governing Body of the academy, in accordance with this policy, makes the decisions about offers of places at Suffolk One.

Details of the application process and address to which application forms should be sent can be found on the Suffolk One website [www.suffolkone.ac.uk](http://www.suffolkone.ac.uk)

### **Course Requirements**

An admission to Suffolk One will not guarantee a place on any particular course. Courses may require particular GCSE or other suitable qualifications at a specific level of attainment. Details of the entry requirements for particular programmes of study and individual courses will be outlined in the Prospectus published in September 2018 for entry to Year 12 in September 2019.

Whilst it is expected that all courses published in the prospectus will run, it is occasionally necessary to cancel courses for example, due to a lack of student interest. If this should happen, the applicants will be notified as soon as possible.

### **Admission Oversubscription Criteria**

The Governing Body is required by law to offer places to those students who have an Education and Health Care Plan (EHCP) that names Suffolk One. If demand for places is greater than the number Suffolk One is able to admit, places will be allocated in the following order priority: -

1. Children in Care and children previously in care, (children who were in care, but ceased to be so because they were adopted or became subject to a child arrangements order or special guardianship order, immediately following having been looked after)
2. Students who for compelling medical or social need wish to attend Suffolk One. A letter must be provided at the time of application from your doctor, the school medical officer or other health or welfare professionals, which sets

out the particular reasons why Suffolk One is the most suitable post 16 establishment and the difficulties that would be caused if the student had to attend another college or sixth form.

3. Students in Year 11 (or born between 1/9/2002 and 31/8/2003) of any secondary school.
4. Any other applicant.

## **Tie-Breaker**

Should the college become oversubscribed a decision to offer places will be based on distance. Priority will be given to the applicants who live nearest to Suffolk One as measured by a straight line ('as the crow flies'). All straight line distances are calculated electronically by Suffolk County Council using data provided jointly by the Post Office and Ordnance Survey. The data plots co-ordinates of each property and provides the address -point between which straight line distance is measured and reported to three decimal places. Where there is more than one home within a single building (for example apartments) we will measure to a single point within that building irrespective of where those homes are located.

In the unlikely event that two applicants competing for a single place at Suffolk One live the same distance from the college, the place will be offered to one applicant on the basis of lots drawn by an individual not employed by Suffolk One and not involved with admissions.