

Dear Students, Parents and Carers,

I hope that you were able to enjoy the recent break and some spring sunshine.

Before Easter, we set out some plans for the formulation of Teacher Assessed Grades (TAGs). As we've received more information, I want to expand on this by sharing the assessment plans for each subject at the college.

As part of our plans, we want to ensure our students know the pieces of work that we will be using as evidence to inform their overall grade. We've therefore published an assessment plan for each course (GCSE, AS, A-levels, BTEC L2 and L3, RSL, OCR Nationals and EPQ), where we are required to provide a TAG, (click [here](#)).

If they have any concerns, about the evidence being used to create a TAG grade, they will have the opportunity to raise these with their teacher. For instance, this could be where evidence was affected by personal circumstances, such as illness or bereavement. Moving forward, whenever any new assessment is generated, the marks for this work will be made available on our internal Dashboard system, so that students are fully aware of the progress they are making.

Further to this:

- For students entitled to access arrangements/reasonable adjustments, we will ensure that these are in place when evidence is gathered. Where appropriate reasonable adjustments were not in place for historic assessment that is being used as evidence, teachers will take this into account when determining a grade. Teachers will also consider whether suitable alternative evidence can be used instead.
- Special consideration requests will not apply in the usual way this summer because students will not be taking exams. If students think that their performance, in a specific assessment, has been affected by illness or personal circumstances, then they should talk to their teacher about this as soon as possible to fill in a special consideration form. (no later than the 21<sup>st</sup> May for any new assessment). If it not possible to talk to the teacher then the students' PPT can assist.**It is important that any such issues are raised before we submit your grade/s.**

We will be working with teachers to make certain that judgements made about each students' work are fair and objective. Furthermore, we are committed to ensuring that each grade awarded is the result of a holistic professional judgement, balancing different sources of evidence. **However, teacher/s will not be able to confirm the grade they have submitted to the exam board.** The college will undertake robust checking of all grades before they are submitted to exam boards to ensure consistency with our college policy. Exam boards will also check these policies to make sure they meet their requirements.

Finally, I want to reassure you that all of our team are working hard to make sure students are issued with accurate grades for results day. There is of course an appeal process available to you, should you feel that there have been errors at any stage, you can read about this in detail [here](#).

Our planning has been designed to ensure that we have approached the awarding of TAGs with the upmost integrity to ensure that students are supported with their progression.

We know that this has been a very difficult period for young people and we want to reassure you again that we have our student's best interests at the heart of all that we do.

Kind regards

George Chittock-Nash

Vice Principal - Students